

# **Board of Health Manual Public Health Sudbury & Districts Policy**

## **Category**

Board of Health Structure & Functions

## **Section**

Board of Health

## **Subject**

Board of Health Self-Evaluation

## **Number**

C-I-14

## **Approved By**

Board of Health

## **Original Date**

February 16, 2012

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June 16, 2016

## **Review Date**

September 15, 2022

## **Purpose**

The Board of Health shall engage in an annual self-evaluation process of its governance practices and outcomes. This may be supplemented with an evaluation by key partners and/or stakeholders.

The annual self-evaluation process shall include consideration of whether:

- Decision-making is based on access to appropriate information with sufficient time for deliberations;
- Compliance with all federal and provincial regulatory requirements is achieved;
- Any material notice of wrongdoing or irregularities is responded to in a timely manner;
- Reporting systems provide the board with information that is timely and complete;
- Members remain abreast of major developments in governance and public health best practices, including emerging practices among peers; and
- The Board as a governing body is achieving its strategic outcomes.

The Board of Health shall also engage in a meeting-specific self-evaluation process to ensure continuous quality improvement. This process shall include feedback on items such as alignment of agenda package content with the governance role and the strategic plan and Board member contribution to decision-making. This process shall also include feedback on the Board Chair role. Results shall be provided monthly to the Board Chair and Medical Officer of Health, and an annual summary shall be provided to the full Board of Health.