

**Board of Health Manual**  
**Public Health Sudbury & Districts**  
**Policy**

**Category**

Communication

**Section**

Confidentiality

**Subject**

Disclosure

**Number**

F-IV-10

**Approved By**

Board of Health

**Original Date**

January 17, 2002

**Revised Date**

June 21, 2018

**Review Date**

June 21, 2018

**Purpose**

The Board of Health is committed to public transparency and demonstrates this by surpassing minimum *Ontario Public Health Standards, 2018*, requirements for disclosure of information via the following on the release of enforcement and inspection information:

1. Charges: Statistical information on charges (i.e. no identifying information) is released to Board of Health at its regularly scheduled meetings.
2. Convictions: Convictions related to food premises, public pools, public spas, and personal services settings infractions are posted on Public Health Sudbury & Districts *Check Before You Go* website as soon as possible following the conviction and for a period of 12 months from the date on which the conviction was rendered.
3. Orders: Orders pertaining to food premises, public pools, public spas, personal services settings, and tobacco vendors are posted on Public Health Sudbury & Districts *Check Before You Go* website as soon as possible

following the issuance of the order and for a period of 12 months from the date on which the order was rescinded.

4. Requests for information not posted on website: Requests for information not posted on the website are considered on an individual basis in accordance with Public Health Sudbury & Districts policy, the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), and the *Personal Health Information Protection Act* (PHIPA).