



- Chair:** Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer (Co-Chair)
- Recorder:** Manon Tessier, Divisional Administrative Assistant, Public Health Sudbury & Districts
- Present:** **City of Greater Sudbury (CGS):**  
Nicole MacMillan *for Tyler Campbell, Director, Social Services*
- Greater Sudbury Police Service (GSPS):**  
Paul Pedersen, Chief of Police (**Co-Chair**)  
Allan Lekun, Deputy Chief of Police
- Public Health Sudbury & Districts:**  
Dr. Ariella Zbar, Associate Medical Officer of Health and Director, Clinical Services Division  
Sandra Laclé, Director, Health Promotion Division  
Shannon Dowdall-Smith, Manager, Family Health  
Chantal Belanger, Public Health Nurse  
Shana Calixte, Manager, Mental Health and Addictions
- Regrets:** **CGS:** Catherine Matheson, General Manager, Community Development  
Tyler Campbell, Director, Social Services
- GSPS:** Daniel Despatie, Inspector, Patrol Operations Division

#	Item	Description of Outcome	Individual Responsible for Further Action
1.0	<b>WELCOME AND INTRODUCTION</b>	The meeting was called to order at 1:01 p.m.	
2.0	<b>REVIEW AND APPROVAL OF AGENDA</b>	The agenda was reviewed and approved as distributed.	
3.0	<b>REVIEW AND APPROVAL OF MINUTES – FEBRUARY 1, 2018</b>	The minutes from the February 1, 2018, meeting were approved as distributed.	
4.0	<b>BUSINESS ARISING FROM PREVIOUS MEETING</b>		
4.1	Community Drug Strategy <i>Steering</i> Committee Minutes – March 20, 2018	Highlights from the March 20, 2018 Steering Committee meeting minutes, attached to today’s agenda package, were provided.	
4.2	Weekend/after hours needle pick-up/311 call process	Committee members were informed that the City of Greater Sudbury answering service is now fully operational on weekends. Incoming calls to the 311 Call Centre are now being dispatched to an available division. Responses are dependent on the nature and location of the complaint.	
4.3	CDS Website Update <ul style="list-style-type: none"> <li><a href="#">Website Link</a></li> <li><a href="#">Drug Strategy Video</a></li> </ul>	A demonstration of the new Community Drug Strategy website was provided. Recommendations for change were proposed and it was agreed that:	



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		<ul style="list-style-type: none"> <li>A short descriptor would be added for each community partner listed on the Resources webpage.</li> <li>An option to sign-up for the Community Drug Strategy <i>Community Drug Alerts</i> will be added.</li> </ul> <p>The draft "Our Call to Action" video was also viewed. It was recommended and agreed that an image be changed to better reflect diversity.</p>	S. Dowdall-Smith
4.4	Public Service Announcement Video <ul style="list-style-type: none"> <li><a href="#">Video #1</a></li> </ul>	<p>The first 'Safe Needles' public service announcement video, produced from grant funds received by the Greater Sudbury Police Service, was viewed.</p> <p>Executive Committee members were also informed that a second public service announcement video on 'Stigma' will also be produced with funds received by Public Health Sudbury &amp; Districts. The production will be released within the next few weeks.</p> <p><i>Expansion of needle bins:</i> The City of Greater Sudbury is planning to install needle disposal bins in May, once the ground has thawed. The installation was initially planned for the month of April.</p>	
4.5	Harm Reduction Program Enhancement Update <ul style="list-style-type: none"> <li>Naloxone</li> <li>Opioid overdose early warning and surveillance</li> </ul>	<p><i>Naloxone Distribution Program:</i></p> <p>Eleven memorandum of understanding (MOU) agreements were signed with partner agencies, with four others pending. Staff from the Public Health &amp; Sudbury Districts Mental Health and Addictions team assisted six agencies with their naloxone policy development, as well as trained staff from the Public Health Sudbury &amp; Districts Sexual Health team who, will begin distributing naloxone to their clients and family members. Two community partner agencies have also been trained to do the same.</p> <p>The Ministry has also indicated that Public Health Sudbury &amp; Districts will also distribute naloxone to urgent care centres, hospitals with emergency departments and the St. John's Ambulance, if requested. The aforementioned</p>	



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		<p>have therefore been added to the list for MOU development and training.</p> <p>Training manuals were developed and these will be updated once the new naloxone kits and processes are received from the Ministry.</p> <p><i>Opioid overdose early warning and surveillance:</i> Drug trends continue to be reported daily to the communities.</p> <p>The work of the Surveillance and Early Warning Task Force is continuing with the Emergency Medical Services to create a communication pathway for sharing information on local overdoses to inform the early warning/drug alert system.</p> <p><i>Drug alert system:</i> A discussion was held with regards to the thresholds for early warnings/drug alerts.</p>	
4.6	Health Emergency Management Opioid Workshop – March 28, 2018 – Next Steps	<p>On March 28, 2018, more than 40 community agencies (a total of 114 representatives) from Sudbury and Manitoulin districts came together to test and practise their emergency preparedness for scenarios involving opioid overdoses. Jointly hosted by Public Health Sudbury &amp; Districts and Public Health Ontario, the workshop involved many groups, including representatives from municipalities, first responders, public health, enforcement, community-based organizations, health care, schools, academia, and First Nations communities. Throughout the session, those in attendance were able to learn about opioids, test emergency response plans, clarify roles and responsibilities, and identify strengths and areas for improvement within existing emergency response plans. The findings of the workshop will be used to inform the development of a local interagency emergency response plan for opioid poisonings that will support an effective and timely multi-agency response to,</p>	



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		<p>and community recovery from, a mass casualty event secondary to opioids.</p> <p>A meeting with Public Health Ontario will be held in May in follow-up to the workshop. The workshop report, once drafted, will be reviewed by the Community Drug Strategy Steering Committee followed by the Community Drug Strategy Executive Committee. The final report will then be disseminated, as appropriate.</p>	S. Dowdall-Smith
4.7	Community Drug Strategy Scope of Work – inclusion of Cannabis and/or Alcohol – report back from Steering Committee	<p>A discussion was held with members of the Community Drug Strategy Steering Committee to determine whether or not cannabis and/or alcohol should be included in their scope of work. Notation was made that further dialogue was needed and, at their June meeting, Steering Committee members will review their terms of reference and consider adding some language to expand their work by including cannabis and/or alcohol. The Public Health Sudbury &amp; Districts Alcohol program staff member has been invited to provide an overview of the Alcohol Report Card at this meeting.</p> <p>An update will be shared at the next, Community Drug Strategy Executive Committee meeting.</p>	
<b>5.0</b>	<b>NEW BUSINESS</b>		
5.1	<p>Supervised Injection Services Needs Assessment and Feasibility Study</p> <ul style="list-style-type: none"> <li>• Briefing Note</li> <li>• CGS Motion</li> <li>• Compendium: Supervised Consumption Services, Overdose Prevention Sites, Naloxone Distribution by Public Health Units</li> </ul>	<p>An overview of the briefing note, appended to today’s meeting package, was provided.</p> <p>On February 27, 2018, the Council for the City of Greater Sudbury ratified the Community Services Committee recommendation to encourage the Community Drug Strategy to pursue funding for a feasibility study for Supervised Injection Services (SIS) from the Ministry of Health and Long-Term Care (MOHLTC) and/or North East Local Health Integration Network (NE LHIN). In addition, Public Health Sudbury &amp; Districts recommended submitting applications to the Canadian Institutes of Health Research (CIHR) Centre for Rapid Expert Advice and Consultation for HIV (REACH).</p>	



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		<p>A discussion was held and it was agreed that a community needs assessment and feasibility study for the establishment of SIS for the City of Greater Sudbury be pursued. It was further agreed that letters for funding the needs assessment and feasibility study will be sent to the Ministry of Health and Long-Term Care and Northeast LHIN, and that a separate letter of intent to apply for grant funding would be sent to request grant funding. Dr. Sutcliffe and Chief Pedersen will co-sign the letters to the MOHLTC and the NELHIN.</p> <p>It was highlighted that a needs assessment and feasibility study would help identify gaps that currently exist within the community.</p>	Dr. Zbar
5.2	CDS Communication Plan – Funding	<p>Leveraging the media and social media to promote Community Drug Strategy messaging was flagged as a priority.</p> <p>A communications plan for the Community Drug Strategy has been developed to reduce stigma, educate, encourage the safe disposal of needles and increase the awareness of safer opioid use in the community. Funding to support implementation of the communications plan will be sought from the Public Health Sudbury &amp; Districts, Greater Sudbury Police Services and City of Greater Sudbury.</p> <p>Letters requesting one-time funding will be sent to the Greater Sudbury Police Services and City of Greater Sudbury.</p>	S. Dowdall-Smith
6.0	<b>ANNOUNCEMENTS</b>	Members were informed that the Community Drug Strategy portfolio will be transitioning to S. Calixte on June 1, 2018 and S. Dowdall-Smith was thanked for leading this portfolio since March 2017.	
7.0	<b>NEXT MEETINGS</b>	<p><b>2018</b></p> <ul style="list-style-type: none"> <li>➤ Thursday, September 6 from 1 to 2:30 p.m.</li> <li>➤ Tuesday, November 6 from 1 to 2:30 p.m.</li> </ul>	



**MINUTES**

**CGS DRUG STRATEGY ADVISORY COMMITTEE**

**DATE: APRIL 30, 2018 TIME: 1 TO 2:30 P.M.**

**LOCATION: SDHU BOARDROOM, 1300 PARIS STREET**



#	Item	Description of Outcome	Individual Responsible for Further Action
		<b>2019</b> ➤ Thursday, January 10 from 2 to 3:30 p.m.	
<b>8.0</b>	<b>ADJOURNMENT</b>	The meeting was adjourned at 2:11 p.m.	

Unapproved