



- Chair:** Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer (Co-Chair)
- Recorder:** Manon Tessier, Divisional Administrative Assistant, Public Health Sudbury & Districts
- Present:** **City of Greater Sudbury (CGS):**
Tyler Campbell, Director, Social Services
- Greater Sudbury Police Service (GSPS):**
Paul Pedersen, Chief of Police (**Co-Chair**)
Allan Lekun, Deputy Chief of Police
Daniel Despatie, Inspector, Patrol Operations Division (Regrets)
- Public Health Sudbury & Districts:**
Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer
Dr. Ariella Zbar, Associate Medical Officer of Health and Director, Clinical Services Division
Sandra Laclé, Director, Health Promotion Division and Chief Nursing Officer
Chantal Belanger, Public Health Nurse
Shana Calixte, Manager, Mental Health and Addictions
- Regrets:** **Greater Sudbury Police Service (GSPS):**
Daniel Despatie, Inspector, Patrol Operations Division (Regrets)

#	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
1.0	CALL TO ORDER/ROLL CALL	Dr. Sutcliffe called the meeting to order at 2:30 p.m.	
2.0	TERRITORIAL ACKNOWLEDGEMENT	Dr. Sutcliffe acknowledged the ancestral Indigenous territory upon which this meeting was occurring.	
3.0	REVIEW AND APPROVAL OF AGENDA	The agenda was reviewed and approved as distributed.	
4.0	REVIEW AND APPROVAL OF MINUTES – SEPTEMBER 6, 2018	The minutes from the September 6, 2018, meeting were approved as distributed.	
5.0	BUSINESS ARISING FROM PREVIOUS MEETING		
5.1	Harm Reduction Program Enhancement Updates		
	5.1.1 Naloxone	The naloxone program now has 22 (4 since the last report) memorandums of understanding with local agencies. Overall, 26 (10 since the last report) agencies have been trained, receiving the “train the trainer” module for the distribution of naloxone. Also, select Public Health Sudbury & Districts’ staff have been trained both in distribution and administration. In total, 158 individuals have been trained across Sudbury and districts.	



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		<p>To date, 677 naloxone kits have been distributed to agencies with which Public Health Sudbury & Districts has a Memorandum of Understanding for the administration or distribution of naloxone. The emergency departments are next on the list for MOU development and training.</p> <p>A discussion took place with regards to the number of naloxone kits that have been replenished to individuals, the number of doses administered, the shelf life of naloxone, and how quickly naloxone takes effect. Following a discussion, it was agreed that a process will be developed</p>	S. Calixte
5.1.2	Opioid overdose early warning and surveillance	<p>A Data Sharing Agreement has been signed by Greater Sudbury Emergency Medical Services (EMS) and Public Health.</p> <p>A dashboard is under development. Greater Sudbury EMS and Public Health have met to provide feedback which will be incorporated. After further validation by the EMS, data transfer protocols will be tested. Once the process is tested and finalized, Public Health will access data to test its Syndromic Surveillance aberration detection and analysis protocol. Afterwards, Public Health will access EMS suspected opioid call volumes on a daily basis and monitor for alerts (threshold to be determined during testing). The data is expected to be available in January 2019 following which time the alert notifications will begin. The co-chairs of the Community Drug Strategy (CDS) Executive Committee will be notified of the alerts.</p>	
5.2	Needs Assessment and Feasibility Study		
5.2.1	Funding	City Council is meeting on November 20, 2018, and will vote on contributing up to \$60,000 towards the Supervised Consumption Services Needs Assessment Feasibility Study.	



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		<p>Committee members were also informed that a response to our application for a federal grant is still pending and that the impact of provincial cap on the number of Supervised Consumption Services sites remains unknown. It was also noted that the Overdose Prevention Sites' approval criteria differed from that of a Supervised Consumption Services site, with the latter being more comprehensive.</p>	
5.2.2	<p>Community Stakeholder Meeting Minutes</p> <ul style="list-style-type: none"> • July 19, 2018 • September 6, 2018 	<p>The minutes were shared for the members' information. It was noted that the "Supervised Injection Site Community Stakeholders" group's name is being changed to the "Supervised Consumption Services Community Advisory Committee".</p>	
5.2.3	Supervised Consumption Services Community Advisory Committee		
	<p>i) Minutes – September 28, 2018</p>	<p>The minutes were provided for the members' information. The next meeting is scheduled for early December.</p> <p>Dr. Zbar reported that a variety of community partners, from peers to the business improvement association, have been attending the meetings.</p> <p>The Research/Technical Working Group that reports to the Supervised Consumption Services Community Advisory Committee is in the process of reviewing ethics applications which will be submitted to both Health Sciences North's and Public Health's review boards by mid-December.</p>	
	<p>ii) Media Release / Request for Quote</p>	<p>The Research Officer Request for Quote – Supervised Consumption Services Needs Assessment and Feability Study (SCS-NAFS) was posted on November 9, 2018, followed by a news release on November 13, 2018.</p> <p>The Research Officer will have responsibilities for the primary data collection, secondary data collection, data analysis, community advisory committee participation and</p>	



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		<p>budgeting. The deadline for quote submissions is December 14, 2018. Questions and Answers will be posted to the CDS website for all submitting parties to view by November 29, 2018.</p> <p>A panel to review quotes will be convened consisting of Dr. Zbar, A. Lekun, Renée St Onge (Director, Knowledge and Strategic Services, Public Health Sudbury & Districts), one peer and one community partner from the Community Advisory Committee. The CDS Executive Committee will also be consulted with prior to making a decision.</p>	
5.2.4	Provincial Announcement – Community Consumption Services	<p>The province announced the re-branding of Supervised Consumption Sites (SCS) to “Consumption and Treatment Services”. Additional restrictions on site operations and placement are noted and there is a cap on how many sites will be accepted (21 sites). This, however, only denotes those sites that will receive provincial funding. It is noted that four other public health units are leading or supporting SCS-NAFS in their communities. Should the cap be increased or removed by the provincial government, the methodology being used for our SCS-NAFS will include the required data and consultations as outlined in the Consumption and Treatment Services’ application form to position us to be eligible for a local site.</p>	
5.3	Opioid Response Plan and Framework	<p>A draft report from the Health Emergency Management Opioid workshop on March 28, 2018, was circulated to all participants.</p> <p>The response rate was very low. Of the responses received, two thirds indicated that everything looked good. There was a substantive comment on outlining the role of harm reduction from a public health perspective.</p> <p>Chief Pedersen noted that reference to Fire Services was not included within the draft report and it was agreed</p>	



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		<p>that further consultation with Fire Services was warranted.</p> <p>A draft opioid response plan was tabled and it was supported that the draft plan be sent to the steering committees, in Sudbury and both districts (by way of a ‘roadshow’ led by Public Health Sudbury & Districts staff members) for their review and recommendations/feedback.</p> <p>The feedback received will be shared at the CDS Executive Committee meeting, for the members’ consideration. The goal is that each drug strategy will adopt an opioid response plan by March 2019.</p> <p>It was noted that the CDS Executive Committee only meets four times per year and that the next meeting is scheduled for early January. An additional meeting prior to March may be necessary to review the final opioid response plan.</p>	
5.4	Needle disposal bins – Greater Sudbury	A business case to acquire funding for three additional bins has been submitted to City Council for their review during the 2019 budget deliberation.	
5.5	“Know More” Tour – Health Canada	<p>Collège Boréal will host the <i>KNOW MORE Tour</i> on December 3 and 4, 2018.</p> <p>The <i>KNOW MORE Tour</i> campaign was created by Health Canada to help generate awareness, to educate and to engage youth, 13–18 years of age, in conversations about the harms of opioid misuse. The event will create an opportunity for the youth to have open and clear conversations with professionals about medication and opioid drug use. The tour will have five interactive stations to educate students on the following topics: opioids, stigma, fentanyl (a powerful opiate), overdose awareness, and signs of an opioid overdose.</p>	



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		<p>The event is supported by the Community Drug Strategy including all four School Boards, the Greater Sudbury Police Service, North East Local Health Integration Network (NELHIN) and Public Health Sudbury & Districts.</p> <p>Executive Committee members were also informed that Health Canada has also created a mobile version of the tour (TIER B). Public Health Sudbury & Districts has encouraged the schools to contact Health Canada to book <i>Tier B</i> in order to give the opportunity of more students to get educated. Health Canada has advised that the tour is currently booked until the end of December 2018.</p> <p>The merit of partnering with Science North for <i>Tier B</i> was questioned and C. Belanger responded that the schools have expressed their interest in doing so.</p>	
6.0	NEW BUSINESS		
6.1	CDS Organizational Chart	The CDS organizational chart was shared for the members' information. It was questioned whether or not other agencies should sit on the Executive Committee and members were encouraged to flag any gaps and their value add.	Executive Committee members
6.2	CDS Communications Working Group	<p>The CDS Communications Working Group has met twice. It is comprised of communications staff from the GSPS, CGS, NELHIN and Public Health Sudbury & Districts, as well as program staff from the GSPS, Réseau ACCESS Network, Canadian Mental Health Association and Public Health Sudbury & Districts.</p> <p>The working group's focus will be to develop consistent messaging in the areas of harm reduction (e.g. safe needle disposal), anti-stigma and supervised consumption services.</p>	
	6.2.1 Infographic	A "Community Drug Strategy in Action" infographic has been developed and is being presented today for the Executive Committee feedback and approval. An overview of the Tool Kit was provided, feedback was	



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		received and the infographic was approved with the proposed modifications.	
	6.2.2 Communications Tool Kit	The CDS Communications working group’s first priority was to support the Supervised Consumption Services Advisory Committee. To date, a CDS Communications Tool Kit was developed and approved by Dr. Sutcliffe and Chief Pedersen.	
	6.2.3 CDS Website	The CDS website provides common messaging to all CDS and Supervised Consumption Services (Supervised Injection Site) agencies. The Frequently Asked Questions and Questions & Answers are located on the website. All communications representatives have been invited to post the link to their agency’s website.	
6.3	Cannabis Legalization		
	6.3.1 Public Health Sudbury & Districts’ Response	<p>Cannabis education and awareness activities to date include:</p> <ul style="list-style-type: none"> • Creating a dedicated cannabis information line. • Posting information on Public Health Sudbury & Districts’ website. • Launching the <i>Be Cannabis Wise</i> awareness campaign: The following four key messages were shared via social media, community bus shelters, bus backs, inside bus panels, media sign on Paris Street and the Kingsway, MacMedia venues and Public Health Sudbury & Districts’ office locations: “Delay Use until Later in Life”, Don’t Use if You’re Pregnant or Plan to Become Pregnant”, “Start Low and Go Slow” and “Don’t Drive High”.. • Sharing the availability of a cannabis information line and the key messages from the <i>Be Cannabis Wise</i> campaign were with the Directors of Education, for their dissemination throughout the school boards. • Supporting and encouraging local post-secondary institutions (Collège Boréal, Laurentian University and Cambrian College) to implement 100% tobacco and smoke-free campuses, inclusive of cannabis. • Delivering a cannabis presentation to the Workplace 	



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		Health Network on October 23, 2018. Information regarding Canada’s Lower-Risk Cannabis Use Guidelines (LRCUG), health impacts, legislation, as well as examples of websites for policy development related to substance use in the workplace was shared during the presentation. The meeting was attended by 19 key decision makers or influencers of the health of employees and organizations.	
	6.3.2 Disposal of Legal Cannabis	A discussion was held with regards to the safe disposal of legal cannabis and whether or not (1) best practice guidelines have been established and (2) if there is a role for the Community Drug Strategy to share this information. It was agreed that Public Health Sudbury & Districts will further investigate and follow-up as appropriate.	
6.4	News Release: Ontario’s Government for the People Helping Police Save Lives	A news release from the Ontario Government regarding a regulatory amendment to the Police Services Act was shared with committee members. With this amendment, Chiefs of Police will no longer be required to automatically notify the Special Investigations Unit when a police officer has administered naloxone or other emergency first aid to a person who dies or suffers a serious injury, provided there was no other interaction that could have caused the death or serious injury.	
6.5	Should retail cannabis stores be allowed in Greater Sudbury? Weed Like to hear from you!	The City of Greater Sudbury has implemented a community survey to gather feedback to inform Council’s decision on opting in or out of the cannabis retail market. All were urged to share the survey link on their agency’s social media accounts. The CDS Communications Working Group will be encouraged to retweet the survey information.	
7.0	STANDING ITEMS		
7.1	CDS Steering Committee <ul style="list-style-type: none"> Minutes – September 18, 2018 	The minutes were shared for the members’ information.	



MINUTES

CITY OF GREATER SUDBURY DRUG STRATEGY EXECUTIVE COMMITTEE

DATE: NOVEMBER 16, 2018 TIME: 2:30 – 4 P.M.

LOCATION: BOARDROOM, 2ND FLOOR, 1300 PARIS STREET



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8.0	ANNOUNCEMENTS	C. Belanger was commended for pulling together the presentation slides used by Dr. Zbar during the November 8, 2018, Community Townhall on the opioid crisis organized by MPP Jamie West, where Dr. Zbar was an invited guest.	
9.0	NEXT MEETING	Tuesday, February 5, 2019, from 2:30 to 3:30 p.m.	
10.0	ADJOURNMENT	The meeting was adjourned at 4 p.m.	