



- Chair:** Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer (Co-Chair)
- Recorder:** Manon Tessier, Divisional Administrative Assistant, Public Health Sudbury & Districts
- Present:**
- City of Greater Sudbury (CGS):**  
Tyler Campbell, Director, Social Services
- Greater Sudbury Police Service (GSPS):**  
Paul Pedersen, Chief of Police (**Co-Chair**)  
Allan Lekun, Deputy Chief of Police  
Daniel Despatie, Inspector, Patrol Operations Division
- Public Health Sudbury & Districts:**  
Dr. Ariella Zbar, Associate Medical Officer of Health and Director, Clinical Services Division  
Sandra Laclé, Director, Health Promotion Division and Chief Nursing Officer  
Shannon Dowdall-Smith, Manager, Family Health  
Chantal Belanger, Public Health Nurse  
Shana Calixte, Manager, Mental Health and Addictions
- Regrets:** **CGS:** Catherine Matheson, General Manager, Community Development

#	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
1.0	<b>WELCOME AND INTRODUCTION</b>	The meeting was called to order at 9 a.m.	
2.0	<b>REVIEW AND APPROVAL OF AGENDA</b>	The agenda was reviewed and approved as distributed.	
3.0	<b>REVIEW AND APPROVAL OF MINUTES – APRIL 30, 2018</b>	The minutes from the April 30, 2018, meeting were approved as distributed.	
4.0	<b>BUSINESS ARISING FROM PREVIOUS MEETING</b>		
4.1	Community Drug Strategy Steering Committee Minutes – June 5 , 2018	The minutes from the Community Drug Strategy Steering Committee were appended to today’s meeting package for the members’ information.	
4.2	Harm Reduction Program Enhancement Update		
	4.2.1 Naloxone	The naloxone program now has 18 memorandums of understanding with local agencies. Overall, 16 agencies have been trained, with a total of 79 individuals receiving the “train the trainer” model for the distribution of naloxone. Also, selected Public Health Sudbury & Districts’ staff have been trained both in distribution and	



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		<p>administration. In total, over 100 individuals have been trained across Sudbury and districts.</p> <p>Local school boards are addressing their needs for capacity building for the administration of naloxone and harm reduction strategies in their schools. It was noted that, although the school boards do not meet the criteria to receive naloxone kits from Public Health, they will be able to receive the necessary training from Public Health, as well as assistance with policy development.</p> <p>Community organizations that are eligible to receive naloxone kits from Public Health include Community Health Centres (including Aboriginal Health Access Centres), AIDS service organizations, shelters, outreach programs, withdrawal management programs, as well as police and fire services.</p> <p>Up to now, 415 naloxone kits have been sent out to agencies with which Public Health Sudbury &amp; Districts has a Memorandum of Understanding for the administration or distribution.</p>	
4.2.2	Opioid overdose early warning and surveillance	<p>A data sharing agreement has been drafted and is currently being reviewed by Public Health Sudbury &amp; Districts. This data is one component of a more comprehensive framework.</p> <p>It was agreed that the current opioid overdose early warning and surveillance system and thresholds established for the early warnings/drug alerts were good, that Public Health Sudbury &amp; Districts would course correct as needed, as well as continue to share updates.</p>	
4.3	Provincial Pause – Supervised Injection Services (SIS) Needs Assessment and Feasibility Study (NAFS) Funding	<p>The Ontario's Ministry of Health and Long-Term Care has indicated a pause in the approval of any new applications for supervised consumption facilities or Overdose Prevention Sites (or renewing any sites that are currently open to the public) until further notice is received.</p>	



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		Although there is a lot of support from the community to move forward with a Needs Assessment and Feasibility Study, the need to wait for the province’s direction and funding prior to proceeding was expressed.	
	a. SIS Stakeholder Meeting – Minutes July 19, 2018	The first meeting of the Supervised Injection Site (SIS) Community Stakeholder meeting was very well-attended and support was received from all participants for moving forward with a NAFS. The main purpose of the meeting was to bring the stakeholders together to discuss the development of a proposal for a NAFS. Today, following this meeting, the SIS Community Stakeholders will meet again to begin the background work for the NAFS project .	
	b. Letters to North East Local Health Integration Network (NE LHIN), Ministry of Health and Long-Term Care (MOHLTC) and community partners	It is estimated that \$85,000 will be needed to conduct a NAFS. Funding applications were therefore submitted to Public Health Agency of Canada’s Harm Reduction Fund and Health Canada’s Substance Use and Addictions Program. Letters to seek funding in support of a NAFS were also sent to the Ministry of Health and Long-Term Care, Northeast LHIN and community partners.	
	c. Letter from the Association of Local Public Health Agencies to the to Minister of Health and Long-Term Care	This item was shared for information.	
	d. Public Health Agency of Canada, Harm Reduction Fund Application	A letter of intent was submitted and a response is expected in two months’ time.	
	e. Ontario HIV Treatment Network (OHTN) Fund Collaboration with Réseau ACCESS Network	Committee members were informed that the Ontario HIV Treatment Network (OHTN) funds research to community-based HIV/AIDS organizations in the amount of \$25,000 and that Réseau ACCESS Network has submitted a proposal for funds to collect information required for an Overdose Prevention Site application. If successful, the OHTN would have their own peer research	



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		and team members who would contribute to the project. Public Health Sudbury & Districts has offered its support to Réseau ACCESS Network with the grant proposal writing.	
	f. Health Canada, Substance Use and Addictions Program Application	Confirmation was received from Health Canada that the application was received and a response is expected in the next two months.	
4.4	<p>Health Emergency Management Opioid Workshop – March 28, 2018</p> <ul style="list-style-type: none"> <li>➤ Summative draft report of the event</li> </ul>	<p>An overview of the summative draft report from the “Preparing for, responding to, and recovering from a mass casualty overdose event secondary to opioids in the Sudbury and Manitoulin Districts” workshop held on March 28, 2018, was provided.</p> <p>The main objectives of the day which were to clarify roles and responsibilities, identify surveillance priorities and parameters, establish and strengthen inter-sectoral relationships and gather knowledge to inform the development of an emergency response plan were met. However, considering the complexity of the topic, further clarification is required to finalize leadership roles, thresholds for alerts, data collection methods and agreements and coordination of services within the context of each geographical setting. Future meetings amongst key stakeholders will be essential to ensure an effective and timely multi-agency response for community recovery is created.</p> <p>Committee members were encouraged to review the draft report and submit their feedback.</p> <p>The draft report will, as well, be shared with members of the Community Drug Strategy Steering Committee and workshop participants. Their feedback will also be sought related to the next steps; more specifically with regards to establishing the membership of an opioid emergency response task force for each geographic area in the</p>	CDS Executive Committee members



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		<p>Sudbury and Manitoulin districts and designating a Chair/Lead for each group. It was noted that Public Health Sudbury &amp; Districts’ public health nurses working in the district offices will connect with the participants from their catchment area to collate their feedback.</p> <p>The legwork has already begun for the opioid emergency task forces. A framework has already been developed, and the roles and responsibilities of each sector are currently being added.</p> <p>Community Drug Strategy Executive Committee members will review the feedback and recommendations received from the workshop participants.</p>	
4.5	Community Drug Strategy Scope of Work – inclusion of Cannabis and/or Alcohol – report back from Steering Committee	<p>At their June 5, 2018 meeting, Community Drug Strategy Steering Committee members reviewed their terms of reference and it was agreed that replacing the use of the word “drugs” with “substances” would permit them to include cannabis and alcohol in their scope of work.</p> <p>Each pillar of the Community Drug Strategy Steering Committee will receive a presentation on the Alcohol Report Card to help move the aforementioned forward.</p>	
4.6	<p>CDS Communication Plan - Funding Update</p> <ul style="list-style-type: none"> <li>➤ GSPS letter</li> <li>➤ CGS letter</li> <li>➤ Harm reduction key messages</li> </ul>	<p>Financial assistance was received from the GSPS and CGS to fund the CDS social media and awareness campaigns. The goals of the campaign will be to create awareness in the community, to reduce stigma, educate and encourage the safe disposal of needles, and increase awareness on safer opioid use.</p> <p>An overview of the harm reduction key messages, included in today’s meeting package, was provided. The importance of sharing the key messages with other partnering agencies was highlighted as being essential. It was recommended that, prior to finalizing the key messages, key messages from other agencies be</p>	S. Calixte will further investigate and ensure consistent key messages are developed



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		examined in order to ensure consistency, continuity and accuracy.	
4.7	Stigma Video <a href="#">English</a> <a href="#">French</a>	The draft video to reduce stigma was viewed and positive feedback was provided.	
<b>5.0</b>	<b>NEW BUSINESS</b>		
5.1	Installation of new needle disposal bins in Greater Sudbury	<p>An update with regards to the installation and use of the needle disposal bins was provided. To date, three bins have been installed within the CGS and the remaining four bins will soon be installed. The needle disposal bins will be promoted by the CGS once the installation is complete.</p> <p>A request to receive funding to purchase and install an additional four bins in the new year will be made during the CGS 2019 budget deliberations.</p> <p>Calls are continuing to be received by the 311 Call Centre and it was noted that the process was functioning well.</p>	
5.2	“Know More” Tour Health Canada	<p>A mobile “Know More Tour”, to be hosted by Health Canada at Collège Boréal, has been confirmed for December 3, 2018. The mobile tour/campaign will engage students in five interactive stations to provide education and bring awareness on key opioid messages through technology.</p> <p>As part of the campaign, Health Canada created materials to help generate awareness, educate and engage conversations about the harms of licit and illicit drug use. Public Health Sudbury &amp; Districts is collaborating with Health Canada to share the messages to secondary students on the potential harms related to opioids misuse. Public Health Sudbury &amp; Districts is also connecting with community agencies for their support and participation.</p>	



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		Invitations to the “Know More Tour” have been sent to Greater Sudbury Police Services and Laurentian University.	
5.3	MOHLTC Opioids Message	The Ministry of Health and Long-Term Care’s Ontario.ca/overdose website will continue to be a point of reference, as available.	
5.4	Overdose Awareness Week – Week of August 31 <sup>st</sup>	Réseau ACCESS Network hosted the kick-off event for Sudbury's first ever Overdose Awareness Week on August 27, 2018, at which Chief Pedersen was the keynote speaker. Representatives from a number of community organizations, including the co-chairs of the CDS Steering Committee, were in attendance to learn more about what is a very real and growing issue in the City of Greater Sudbury. The event was well-received by participants.	
<b>6.0</b>	<b>ANNOUNCEMENTS</b>		
	➤ Mandatory Warning Stickers on dispensed opioids from Health Canada – <a href="#">Warning Stickers</a>	Health Canada’s new regulations to provide better information (i.e. mandatory warning stickers and patient information handouts) on the safe use of opioid medications will soon accompany all dispensed opioids. The distribution of the mandatory warning stickers and patient handouts are expected to begin in October 2018.	
	➤ Community Drug Strategy Drug Warning – August 10, 2018	Reference was made to the August 10, 2018, <i>Drug Warning: Increase in Suspected Opioid Overdoses</i> communiqué.	
<b>7.0</b>	<b>NEXT MEETINGS</b>	Tuesday, November 6 from 1 to 2:30 p.m. Thursday, January 10 from 2 to 3:30 p.m.	
<b>8.0</b>	<b>ADJOURNMENT</b>	The meeting was adjourned at 10:21 a.m.	