



Minutes

Community Advisory Committee – SCS Study
December 4, 2018 – 2:00 p.m. – Board Room

Chairs:	A. Zbar & A. Lekun
Recorder:	L. Mitchell

Present:	R. St Onge	B. McCullagh	J. MacIntyre
	L. Lafontaine	J. Seguin (for P. Folino)	M. Luoma
	R. Zuck	S. Laclé	A. Day
	J. Gough	K. Savage	C. Brisebois
	T. Campbell	P. MacDonald	M. Quigley
	S. Calixte	J. Gorman	B. Dubois
	R. Rainville		
Regrets:	G. Stephen	A. Lekun	

Item Number	Item Name/Description of Outcome	Action/ Individual Responsible
1.0	Call to order/roll call The meeting was called to order at 2:03 p.m. Al Lekun sends regrets. Round table introductions were held.	
2.0	Review and approval of agenda The agenda was approved as presented.	
3.0	Review and approval of minutes Minutes of the October 21, 2018 meeting were accepted as presented. It was noted that approved committee minutes will be posted on Public Health Sudbury & Districts Community Drug Strategy web page. Confidential items will not be included in the posted minutes.	
4.0	Business arising	
4.1	Finalize Terms of Reference The committee Terms of Reference were reviewed in detail at the last meeting. Suggested changes were incorporated in the copy presented today. Other changes include: The study’s name will be changed to: Safe Consumption Service Needs Assessment and Feasibility Study for Greater Sudbury. Background: The name of the working group will be called Research and Technical Working Group. Page 2: Statement added: All committee members will respect the confidentiality of person experiences shared within the group.	



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	<p>Membership: Youth organization (SACY) has been added. Invitations to other groups identified will be co-ordinated as required.</p> <p>Page 3: General Advisory Committee has been removed under Reporting Linkage as it has been replaced by the Community Advisory Committee.</p> <p>Dr. Zbar will share the revised Terms of Reference with A. Lekun (co-chair) and will be considered approved if no further changes are required.</p>	Dr. A. Zbar
4.2	<p>Request for Quote</p> <p>The Research Officer Request for Quote (RFQ) Evaluation Table was developed to score proposals received and was circulated to members in advance of the meeting. The submission deadline is Friday, December 14, 2018. Responses to questions received related to the RFQ were posted on the website November 29. A small working group consisting of A. Lekun, A. Zbar, R. Rainville C. Brisebois and R. St Onge will meet on December 21 to review proposals submitted and make a recommendation to hire. No additional feedback was received from members related to the RFQ. The committee will be kept up to date on the hiring progress once submissions have been evaluated and a decision made.</p>	
4.3	<p>Ethics Applications</p> <p>The ethics applications were reviewed by the Research and Technical Working Group on November 30, 2018. The applications will be submitted to HSN and Public Health Sudbury & Districts Ethics Committees simultaneously and will also be shared with Canadian Mental Health Association (CMHA). The committee is waiting to hear of an ethics application needs to be submitted to the LHIN. The committee is also required to provide the City of Greater Sudbury with ethics approval certificates received from other public health and HSN. As it is not uncommon for ethics committees to have questions or require explanation on items in the application, the principle researcher A. Zbar may have to present to the research ethics board.</p> <p>The Terms of Reference as well as names of committee members may be included in the application to ensure ethics committee are fully aware of who is involved in the study.</p> <p>It is anticipated that the committee should hear if the ethics applications are approved by mid to late January 2019.</p>	
5.0	New Business	



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5.1	<p>City of Greater Sudbury funding The City of Greater Sudbury has approved \$60,000 to help fund the Supervised Consumption Service study. T. Campbell fielded questions from councillors at the November 20, 2018 city council meeting related to the request. With new councillors being sworn in, it is important to keep the momentum going. It was noted that the community today is more aware of drug related issues as the effect is felt throughout the community.</p>	
5.2	<p>MOHLTC Consumption and Treatment Services Program Q & A The Q & A was provided by T. Campbell and was sent to committee members in advance of the meeting. Upon review, it appears that the criteria for approval is more restrictive than the previous version. M. Quigley will send Dr. Zbar additional documents related to this item. There are still many outstanding questions related to this initiative.</p>	M. Quigley
6.0	<p>Standing Items</p>	
6.1	<p>Research/technical working group update Discussed in Item 4.3. It is important to note the thorough work of the team to date. The next meeting will be scheduled once the ethics approval has been received.</p>	
6.2	<p>Communications Working Group update There have been two meetings of the Communication Working Group since the last committee meeting. Meeting participants are staff from PHSD including Dr. Zbar, S. Laclé, S. Calixte, G. Cyr, C. Belanger, J. Lamothe, J. MacDonald as well as R. Rainville (Réseau ACCESS Network), K. Belanger (CMHA), S. Novack (NE LIHN), P. McCauley (CGS), and D. Despatie and K. Dunn (GSPS). The Communications Tool Kit with a Q & A has been developed to help provide consistent messaging. All documents will be available through the website at phsd.ca/cds. A poster <i>Community Drug Strategy in Action</i> was shared with the group which outlines <i>The Issues, The Study and Options</i> related to drug misuse. As we all have a role to disseminate information to public, partners were reminded if they would like to add the Community Drug Strategy logo to their websites, PHSD can provide it to them. At the last meeting, the group discussed the need to develop social media messages which is reflected in the content of the toolkit and the infographic. A reminder that the toolkit</p>	



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	<p>is an evergreen document and will continue to be updated as information changes or becomes available.</p> <p>The concept of an anti-stigma video was developed with the assistance of an external company. Unfortunately, no local actors wanted to partake in the creation of the video. Ideas were shared around the use of other ways to create the video without identifying faces. Additional ideas of an approach to the creation of the video can be sent to Dr. Zbar.</p> <p>There is also stigma about drug misuse being a downtown problem when in reality, it is a community problem.</p> <p>Discussion ensued about the Public Health and Harm Reduction Town Hall hosted by Jamie West, MPP on November 8 at United Way. M. Quigley, J. Gorman, Dr. Zbar and France Gelinias, MPP were on the panel. Following the meeting, there was consensus among the panel that those in attendance were not necessarily opposed to the possibility of a supervised consumption service but had many questions about it. Discarded needles continues to be a concern in the community and education and consistent messaging to the public related to safe needle disposal needs to be addressed. The Communications Tools Kit Q & A addresses many areas of concern and can be shared amongst community partners to help inform and educate the public about substance misuse.</p> <p>It was suggested that at the next meeting, committee members consider steps that can be taken in advance of the decision on the SCS application to be prepared to move forward in a timely manner if approved.</p> <p>Discussion ensued on the possibility of having Sean Hopkins from Toronto Public Health or Dr. Marsh from NOSM speak to the committee about the process/challenges in gaining approval and operating a supervised consumption site. Save on Meats in Vancouver is a good example of how businesses can work alongside these types of facilities.</p> <p>Dr. Zbar will look into inviting a speaker to the January meeting.</p> <p>Marion Quigley, (CMHA) inquired if the Advisory Group for Harm Reduction Home and 200 Larch Street Place could be combined</p>	<p>Dr. A. Zbar</p>



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	<p>with the Community Advisory Committee – SCS. Marion will review the Terms of Reference for the Advisory Group. Marion also inquired how discussions at this committee could be shared with various other committees/agencies within the area. There is a list of organizations that deal with mental health and addictions that S. Calixte will share with the group.</p>	S. Calixte
7.0	<p>Announcements/enquiries Round table updates from partners were provided as noted below.</p> <p>R. St Onge (PHSD) Expecting a decision on the health unit and HSN ethics applications by the end of January 2019.</p> <p>HSN – Capital planning system wide is underway.</p> <p>M. Luoma (Downtown Sudbury) has fielded many questions from BIA members about where the SCS site may be located. Harm reduction knowledge exchange with businesses downtown would be beneficial. It was noted that businesses that engage with harm reduction teams have done a complete turnaround in their understanding of the issues. The safety forum has been re-activated and has been very positive.</p> <p>R. Rainville (Reséau Access Network) advised that approval has been received for a two year paid peer engagement training program which will provide harm reduction services within the community.</p> <p>J. Gorman (SACY) – Return rate for needles distributed is currently at 100%. Marymount Academy will be hosting a holiday feast at SACY on December 14 and will be serving dinner to anyone who attends. Home Depot has provided a donation of \$25,000.</p> <p>M. Quigley (CMHA) – As 200 Larch Street is currently being renovated the Off the Street Emergency Shelter is temporarily relocated to Christ the King Church. There are two security guards on duty at the site. Storage of clothing donations is an issue so church volunteers have been bringing clothing to the shelter once a week for distribution. CTV will be putting on a Christmas dinner for the shelter. The apartment building on Lourdes Street is currently under construction.</p>	



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	<p>S. Calixte (Public Health Sudbury & Districts) – The Mental Health and Addictions System Priority Action table (S-PAT) with input from the Empowerment Council have tasked two members to help identify strategies for meaningful engagement with people with lived experience in order to contribute to the work of the table. This will be a pilot project. Members include Northern Initiative for Social Action (NISA), the Canadian Mental Health Association (CMHA), Sudbury Action Centre for Youth (SACY), Métis Nation and Public Health Sudbury & Districts and Public Health Sudbury & Districts.</p> <p>L. Lafontaine - N'Swakamok Friendship Centre will be having a Taco day and Christmas craft and bazar sale on December 6. The centre will be closed from December 21 to January 2.</p> <p>A. Day – Local Health Integration Network (LHIN) - A new three year strategic plan will come into effect on April 1, 2019. Mental health and addictions will be one of the top three priorities in the new plan.</p> <p>Dr. Zbar thanked members for participating and wished everyone happy holidays.</p>	
8.0	Next meeting date/time To be scheduled end of January 2019.	
9.0	Adjournment The meeting was adjourned at 3:45 p.m.	