


- Chair:** Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer (Co-Chair)
- Recorder:** Manon Tessier, Divisional Administrative Assistant, Public Health Sudbury & Districts
- Present:**
- City of Greater Sudbury (CGS):**  
Tyler Campbell, Director, Social Services
- Greater Sudbury Police Service (GSPS):**  
Paul Pedersen, Chief of Police (**Co-Chair**)  
Sheilah Weber, Deputy Chief of Police  
Daniel Despatie, Inspector, Patrol Operations Division
- Public Health Sudbury & Districts:**  
Dr. Penny Sutcliffe, Medical Officer of Health and Chief Executive Officer  
Dr. Ariella Zbar, Associate Medical Officer of Health and Director, Clinical Services Division  
Sandra Laclé, Director, Health Promotion Division and Chief Nursing Officer  
Shana Calixte, Manager, Mental Health and Addictions  
Chantal Belanger, Public Health Nurse
- Guests:**
- Office of the Chief Coroner of Ontario:**  
Dr. Emily Groot, Regional Supervising Coroner, North Region-Sudbury Office, Ministry of the Solicitor General
- Health Sciences North:**  
Paola Nikodem, Interim Clinical Manager of Addictions Services & Safe Bed Program, Sudbury Mental Health and Addictions Centre  
Dr. Rob Lepage, Physician and Medical Director of Emergency Department

#	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
1.0	<b>Call TO ORDER/ROLL CALL</b>	Dr. Sutcliffe called the meeting to order at 9:02 a.m.	
2.0	<b>TERRITORIAL ACKNOWLEDGEMENT</b>	Dr. Sutcliffe acknowledged the ancestral Indigenous territory upon which this meeting was occurring.	
3.0	<b>DELEGATION/PRESENTATION</b>		
3.1	Inquest on an Opioid Overdose - Verdict of Coroner's Jury	<p>Guests Dr. Emily Groot, Dr. Rob Lepage and Paola Nikodem were invited to attend this portion of the meeting.</p> <p>Dr. Emily Groot presented an overview of the death investigation system in Ontario followed by a discussion of the Chapman inquest.</p> <p> The_Opioid_Crisis_Where_does_death_</p>	



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		<p>It was noted that the 2018 statistics, included in the presentation, only represent the opioid-related deaths for the City of Greater Sudbury and are not yet final. The outstanding cases will be added once they are closed.</p> <p>Dr. Groot was thanked, as well as Dr. Lepage and P. Nikodem for attending today’s presentation.</p> <p>Following a discussion, Community Drug Strategy Executive Committee (CDS EC) members agreed that <i>(although the recommendations were directed to the Government of Ontario, Government of Canada, Chief of the Toronto Police Service, Toronto Police Services Board, Toronto Public Health, Registered Nurses’ Association of Ontario, providers of first aid training in Ontario, and Office of the Chief Coroner)</i> it would be beneficial to review the (55) recommendations made by the jury in terms of the overarching <i>Community Drug Strategy for the City of Greater Sudbury</i> as some of them may inform our work. It was further agreed that the CDS Steering Committee examine the recommendations and determine which ones could be locally relevant.</p>	<p>S. Calixte and D. Despatie, Co-Chairs CDS Steering Committee</p>
4.0	<b>REVIEW AND APPROVAL OF AGENDA</b>	The agenda was reviewed and approved as distributed.	
5.0	<b>REVIEW AND APPROVAL OF MINUTES – FEBRUARY 5, 2019</b>	The minutes from the February 5, 2019, meeting were approved as distributed.	
6.0	<b>BUSINESS ARISING FROM PREVIOUS MEETING</b>		
6.1	Harm Reduction Program Enhancement Updates		
	6.1.1 Naloxone	An overview of the Naloxone Program statistics for the period of January to March 2019 was provided. It was noted that Public Health Sudbury & Districts has been reporting quarterly to the Ministry and will, from this point forward, also report quarterly numbers to the Community Drug Strategy Executive Committee.	



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		<p>At the last CDS EC meeting, it was noted that Public Health Sudbury &amp; Districts would develop a policy/procedure for safely disposing expired and/or exposed naloxone and that it would be shared with the agencies with which Public Health Sudbury &amp; Districts has a Memorandum of Understanding for the administration or distribution of naloxone. It was also suggested that the approach could be to incorporate this into existing local medication disposal programs (e.g. pharmacy programs, medication clean out).</p> <p>S. Calixte reported that further investigation revealed that the number of expired and/or exposed naloxone was smaller than expected, and that a more fulsome summary of her investigations and proposed next steps will be shared at the next meeting.</p>	S. Calixte
	<p>6.1.2 Early Warning and Surveillance (a) Emergency Response Plan for CGS (b) Early Warning Surveillance Protocol (c) Opioid Surveillance Committee Minutes – February 21, 2019</p>	<p><i>(a) Emergency Response Plan for CGS (draft)</i></p> <p>An engagement session with the CDS Steering Committee took place on March 19, 2019. Representation included sectors from health services, emergency services, support services and the City of Greater Sudbury.</p> <p>Sectors broke out into groups and brainstormed what should be added to the plan from the perspective of health services, emergency services, support services and others for the City of Greater Sudbury.</p> <p>Feedback received was incorporated into the plan. There was also a discussion at the Steering Committee meeting on naloxone and where to obtain it in the event of a surge given that individual agencies cannot stockpile naloxone.</p> <p>Further, a consultation session was held on this draft Plan with the Emergency Advisory Committee during their April 2019 meeting at the Lionel Lalonde Center in Azilda. Feedback on this draft Plan was received this week from</p>	



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		<p>the City of Greater Sudbury Fire Services, Emergency Response and Dr. Groot.</p> <p>Next Step: Individualized letters will be sent to the agencies/sectors from the CGS who attended the March 19, 2018, session and have not yet had the opportunity to provide their feedback, requesting that they review the City of Greater Sudbury Opioid Poisonings Response Plan and ensure their role has been well-captured. Their feedback, once received, will be incorporated into the plan. It was noted that the plan is an evergreen plan and will be watermarked as such.</p> <p>The CDS EC members’ feedback was sought with regards to the response plan. It was noted that:</p> <ul style="list-style-type: none"> <li>Information with regards to the “coordination of communication” should the Emergency Operation Centre not be activated was missing within the plan. <b>ACTION: S. Laclé</b> agreed to further investigate</li> <li>A centralized and accessible location to house the report should be selected. It was added that the link to the plan should then be communicated with members of the Community Drug Strategy Executive Committee. <b>ACTION: S. Laclé</b> agreed to further investigate and share the link with the CDS EC.</li> </ul> <p>Notation was made that the response plan was well done – conveys coordination and how prepared we are as a City. Kudos was extended to Public Health Sudbury &amp; Districts’ Mental Health and Addictions’ team.</p> <p><i>(b) Early Warning Surveillance Protocol</i></p> <p>An overview of the draft protocol was provided and feedback was received.</p>	<p>S. Laclé</p> <p>S. Laclé</p>



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		<ul style="list-style-type: none"> <li>• The roles and responsibilities’ section will be updated to reflect that, when made aware, designated members will notify Public Health Sudbury &amp; Districts.</li> <li>• It was noted that the process, as described in the protocol, was in line with the City of Greater Sudbury Opioid Poisonings Response Plan and instead of a stand alone protocol document it should be added to the plan.</li> </ul> <p><b>ACTION: S. Laclé</b> will ensure that the protocol is updated and included in the response plan.</p> <p><i>c) Opioid Surveillance Committee Minutes – February 21, 2019</i></p> <p>The minutes were shared for the EC member’s information. The next meeting is scheduled for June 18, 2019.</p>	S. Laclé
6.2	Needs Assessment and Feasibility Study		
	6.2.1 Project Update	<p>The CDS Community Advisory Committee met monthly and the minutes, up until the most recent meeting, were appended to today’s meeting package under item 6.2.2. The minutes were shared for the members’ information.</p> <p>These meetings continue to be well-attended and are co-chaired by Dr. Zbar and Deputy Chief Sheilah Weber.</p> <p>The CDS Community Advisory Committee began implementing the “Learning and Action Plan”, beginning with a presentation in February by the CDS Harm Reduction co-chair, Amber Fritz, on highlights from that pillar.</p> <p>This was followed in March by a presentation by Patty MacDonald, Director of Operations from the Canadian Mental Health Association on their experience in establishing the Harm Reduction Home and in the renovations of the 200 Larch Street location.</p>	



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		<p>At their last meeting in April, the Thunder Bay Drug Strategy was shared, as well as their journey in establishing an Overdose Prevention Service that eventually transitioned into a Consumption Treatment Service.</p> <p>It was noted that speakers are continually being identified for their meetings. For example, at the end of May, Nick Boyce from the Ontario Harm Reduction Network will present on meaningful engagement of peers/persons with lived/living experience. In June, a presentation by the pharmacist in St. Charles on opioid dependency will be delivered.</p> <p>Dr. Zbar shared that outstanding documents related to the study were submitted to Health Sciences North (HSN) Research Ethics Board for their final approval. The internal ethics review at Public Health Sudbury &amp; Districts was successful. A contract is ready to be signed off with the research team to undertake the primary data collection &amp; analysis, secondary data analysis, and synthesizing the above into a final report. Recruitment of peer research associates is underway in coordination with Réseau ACCESS Network. It is expected that primary data collection will begin in late May, beginning with the Persons Who Inject Drugs survey and the community online survey.</p> <p>Executive Committee members were welcomed to attend the learning opportunities that are provided at the Community Advisory Committee meetings.</p> <p>At the last CDS EC meeting, S. Calixte had agreed to further investigate the feasibility of a live dashboard to alert the community of potential overdoses and other harms related to substances misuse. She informed that an</p>	



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		update will be shared once it is received from Greater Sudbury Paramedics services. <b>ACTION: S. Calixte</b> will provide an update once it is available.	S. Calixte
	6.2.2 Community Advisory Committee Minutes (a) January 23, 2019 (b) February 27, 2019 (c) March 20, 2019 (d) April 30, 2019	These items were referenced in 6.2.1.	
	6.2.3 Research/Technical Working Group Minutes • February 20, 2019	The working group last met in February to review the revisions made to the ethics application. Additional meetings will be scheduled as the primary data collection gets underway.	
<b>7.0</b>	<b>NEW BUSINESS</b>		
7.1	Drug Testing	Last week, staff from Public Health were provided a guided tour of the state-of-the-art Perdue Central Analytical Facility, Laurentian University which included equipment that can provide critical or conclusive data to assist with the identification (and potentially quantitation) of drugs and the other constituents in a mixture. Greater Sudbury Police Service and SACY will explore if a collaboration should or can occur with the University.	
7.2	Organizational Chart	The revised CDS organizational chart was reviewed and suggestions for change were made to reflect that: <ul style="list-style-type: none"> <li>• The Steering Committee reports directly to the EC.</li> <li>• The Communications Working Group and Opioid Surveillance Committee report directly to the Steering Committee.</li> </ul> <b>ACTION: S. Calixte</b> will ensure that the organizational chart is updated.	S. Calixte
<b>8.0</b>	<b>STANDING ITEMS</b>		
8.1	Steering Committee • Minutes – March 19,	The minutes were shared for the members’ information.	



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	2019		
8.2	Communications Working Group <ul style="list-style-type: none"> <li>Minutes – March 14, 2019</li> </ul>	The minutes were shared for the members’ information.	
9.0	<b>ANNOUNCEMENTS</b>	<p>Concern was shared and it was agreed that the work of the other pillars of the CDS should be heightened to also include a focus on other drugs, in particular alcohol.</p> <p>An update with regards to the installation of the three additional needle disposal bins was provided.</p> <p>It was agreed that a comprehensive and targeted presentation, with a focus on harm reduction, be made to City Council. T. Campbell will, after consulting with Ian Wood, Interim General Manager of Community Development, will reconnect with the CDS EC with regards to the best time for presenting an update to Council.</p> <p><b>ACTION: T. Campbell</b> to consult with I. Wood and reconnect with the CDS EC.</p>	T. Campbell
10.0	<b>NEXT MEETING</b>	Friday, September 6, 2019 – 9 to 10:30 a.m.	
11.0	<b>ADJOURNMENT</b>	The meeting was adjourned at 10:42 a.m.	