Vaccine Refrigerator Maintenance Log Book

Refrigerator # $_{-}$	of #	
3		
Location		

(One booklet is required for each vaccine refrigerator in the facility)

Fill in the vaccine refrigerator identification number and location of vaccine refrigerator in the facility.

(i.e., Refrigerator 2 of 5 and/or refrigerator located in the storage room)



Vaccine Refrigerator Maintenance Log Book:

- Record date of service
- Record annual and/or regular maintenance (i.e., cleaning coils, defrosting vaccine refrigerator, replacing door seals, tightening door hinges, etc....)
- Record name of agency who provided the service
- Record name and title of staff overseeing the work
- Keep log book close to refrigerator

Date refrigerator serviced	Record type of service provided	Name of agency providing the service	Name and title of staff overseeing the work
2010 03 20	Annual maintenance	Martin's Plumbing and Heating	John Doe, Office Manager
2010 05 12	Replacing door seals	Martin's Plumbing and Heating	Jane Doe, R.N.
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	CAMA		

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