

Businesses and Organizations: WHAT YOU NEED TO KNOW.

Face Coverings and Stage Three Reopening Instructions from Public Health Sudbury & Districtsⁱ

Effective July 17, 2020, all businesses and organizations, including public transit vehicles in Sudbury & Districts, must implement the following:

1. Enclosed Public Spacesⁱⁱ

- **Policy:** Have a policy in place to ensure that no Personⁱⁱⁱ is permitted to enter or remain in an Enclosed Public Space if not wearing a face covering. For Persons^{iv} exempted^v from wearing a face covering, do not require them to provide proof of exemption.
- **Good faith:** The policy should be enacted and enforced in “good faith” and used primarily as a means to educate people on face covering use.
- **Hand sanitizer:** Ensure the availability of alcohol-based hand rub at all entrances and exits.
- **Signage:** Post appropriate visible signage indicating that all Persons entering or remaining inside the Enclosed Public Space must wear a face covering and provide verbal reminders as necessary.
- **Training:** Ensure that all employees are aware of the policy and are trained on your business or organization’s expectations.

2. Enclosed Employee^{vi} Spaces (not accessible by the public)

- **Policy:** Have a policy in place for indoor spaces that are not accessed by the public to ensure the following are in place for people accessing this space:
 - Physical distancing of two metres.
 - Face Covering requirement if physical distancing is not possible.
 - Routine screening for COVID-19 symptoms, including requiring those with symptoms to stay home and advising them to be tested for COVID-19.
 - Promoting excellence in hand hygiene and cough and sneeze etiquette.
 - Enhanced cleaning and disinfecting of surfaces.

ⁱ [Emergency Management and Civil Protection Act \(EMCPA\)](#) and related [Regulations](#); see [letter from Medical Officer of Health](#), dated July 16, 2020, for full details.

ⁱⁱ Enclosed Public Space: indoor public space of businesses or organizations accessed by the public

ⁱⁱⁱ Person: any customer, patron, employee or visitor, who enters the enclosed public space

^{iv} Face Covering: medical mask or a non-medical mask or other face covering such as a bandana, a scarf, or cloth that covers the mouth and nose. Face shields are not acceptable forms of a face covering for the purpose of these instructions

^v Exemptions include health conditions, young age, and religious or cultural beliefs

^{vi} Employees means employees, volunteers, students, contractors, and others who access the Enclosed Employee Space

Face covers protect others. Let’s work together to keep us all COVID-safe.

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