



Board of Health Executive Committee

Thursday, October 15, 2020

2:30 p.m.

Skype



AGENDA
BOARD OF HEALTH EXECUTIVE COMMITTEE
THURSDAY, OCTOBER 15, 2020, AT 2:30 P.M.
SKYPE

MEMBERS: Randy Hazlett
 Ken Noland

Jeff Huska
 Natalie Tessier

René Lapierre

STAFF: Rachel Quesnel

France Quirion

Dr. Penny Sutcliffe

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST**
4. **APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES**
 - 4.1 Board of Health Executive Committee Meeting Notes dated July 29, 2020*

MOTION: *THAT the meeting notes of the Board of Health Executive Committee meeting of July 29, 2020, be approved as distributed.*

5. NEW BUSINESS

- *Personal matters about an identifiable individual, including municipal or local board employees*

IN CAMERA

MOTION: *THAT this Board of Health Executive Committee goes in camera to deal with personal matters about an identifiable individual, including municipal or local board employees. Time: ____.*

RISE AND REPORT

MOTION: *THAT this Board of Health Executive Committee rises and reports. Time: ____.*

6. ADJOURNMENT

MOTION: *That we do now adjourn. Time: _____*

*attachment

**MEETING NOTES
BOARD OF HEALTH EXECUTIVE COMMITTEE
WEDNESDAY, JULY 29, 2020 – 8:30 A.M. TO 9:30 A.M.
TELECONFERENCE**

BOARD MEMBERS PRESENT

Jeff Huska

Ken Noland

René Lapierre

STAFF MEMBERS PRESENT

Rachel Quesnel

France Quirion

Dr. Penny Sutcliffe

J. HUSKA PRESIDING

1. CALL TO ORDER

The meeting was called to order at 8:35 a.m.

2. ROLL CALL

3. REVIEW OF AGENDA / DECLARATION OF CONFLICT OF INTEREST

The agenda was reviewed and approved as circulated. There were no declarations of conflict of interest.

4. APPROVAL OF BOARD EXECUTIVE COMMITTEE MEETING NOTES

4.1 Board Executive Committee Meeting Notes dated May 22, 2020

11-20 APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES

MOVED BY NOLAND – LAPIERRE: THAT the meeting notes of the Board of Health Executive Committee meeting of May 22, 2020, be approved as distributed.

CARRIED

5. NEW BUSINESS

5.1 Infrastructure Modernization Project

- Briefing Note from the Medical Officer of Health and Chief Executive Officer dated July 28, 2020

P. Sutcliffe shared that the Board Chair was consulted last week about the infrastructure modernization project and associated costs. The briefing note included in today's agenda package outlines the additional work and associated resources that have been identified subsequent to the initial estimate provided at the June Board of Health meeting.

F. Quirion was invited to provide highlights of the briefing note. She remarked that the 1300 Paris Street building is almost 50 years old and significant investments will be required to address the infrastructure failures that are growing.

Since the last Board of Health meeting on June 11, the architects and the mechanical and electrical engineering consultants have reviewed the condition of the building and further estimated the 1300 Paris Street project to be significantly greater from the estimate that was based on the description provided in the Request for Proposal (RFP). The RFP provided information so that all proponents could bid on the same project and created a level playing field upon which to assess the submissions.

F. Quirion outlined the required reconfiguration of staff space to complete the HVAC work in a densely populated, highly utilized building.

The age and condition of the building, the HVAC system as well as related mechanical and engineering work and significant space reconfiguration means a significant increase from the original project estimate and the Board of Health approved transfer of up to \$6.5M. Today's motion request an additional transfer from reserves of \$4.5M.

F. Quirion noted that a number of different financing options have been explored as well as different options to address the HVAC system. However, none of the options are satisfactory to accomplish all the issues that the infrastructure modernization project was designed to address.

The motion on today's agenda requests an additional \$4.5 million transfer from reserve to take advantage of the timing to proceed with work and complete the project.

Questions and comments were entertained. Staff were thanked for being proactive with this work. In response to an inquiry, F. Quirion further described the Request for Proposal process and clarified that in our exploration of alternative options for the additional work related to the HVAC, we have received pricing from another source and the results are comparable.

P. Sutcliffe clarified that the balance of our reserves once \$4.5 million would be allocated to the project would be \$3.97 million. Board Executive Committee members were reminded that application will be made to the Ministry for one-time funding to support this initiative. To restart this project or divide the work would be more costly and create more delays.

It was recapped that in June the Board of Health approved a transfer from reserve of up to \$6.5M to fund the estimated costs of the infrastructure modernization project.

It was remarked that we are following the standards of practice for tender processes as it relates to adjustments in the project scope. It was also noted that although perhaps desirable, a new building is not feasible. P. Sutcliffe reiterated that the original estimate was based on the RFP and what is presented today does not represent errors or anything that was missed as we did not know or have those details at the time.

The Board Executive Committee members agreed that this work is important. Minutes of today's meeting as well as a project update will be included in the September Board of Health agenda package.

12-20 PUBLIC HEALTH SUDBURY & DISTRICTS INFRASTRUCTURE MODERNIZATION PROJECT AND TRANSFER OF FUNDS FROM RESERVES

MOVED BY LAPIERRE – NOLAND: BE IT RESOLVED that the Board of Health Executive Committee, per By-Law G-I-70, authorize the Medical Officer of Health/CEO to transfer \$4.5M (total of up to \$11M) from the Reserves Funds to the operating budget to offset expenses related to the infrastructure modernization projects.

CARRIED

In response to an inquiry regarding the Board of Health Executive Committee membership, it was shared that James Crispo has not been reappointed to the Board of Health. A letter was sent on July 27 by the Minister of Health to J. Crispo, thanking him for his work on the Board of Health. We have not yet received confirmation from the Public Appointment Secretariat regarding the reappointment of Nicole Sykes. Election(s) will be held at the September Board of Health meeting membership on the Board of Health Executive Committee.

Members of the Board Executive Committee were thanked for their time and contributions to today's meeting.

6. ADJOURNMENT

13-20 ADJOURNMENT

MOVED BY NOLAND – LAPIERRE: THAT we do now adjourn. Time: 9:12 a.m.

CARRIED

(Chair)

(Secretary)

APPROVAL OF BOARD OF HEALTH EXECUTIVE COMMITTEE MEETING NOTES

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