

## **Request for Expression of Interest**

### **Terms of Reference/Request for Expressions of Interest Location for a Supervised Consumption Service in Greater Sudbury**

## **1. Introduction**

The Community Drug Strategy, otherwise referred to as “the CDS” is engaged in a process of submitting applications for Federal exemption and Provincial funding to implement Supervised Consumption and Treatment Services (SCS) in order to support the safe use of substances and provide access to treatment for people who use drugs. SCS are known to have many benefits, including a reduction in drug overdose related deaths and creating links to supportive treatment and care. This service will provide sterile supplies and a clean and safe environment where people can consume their own drugs under supervision by trained staff, including health care professionals.

Réseau ACCESS Network, in collaboration with the CDS and with the support of Public Health Sudbury & Districts is issuing a Request for Expression of Interest for building owners who may be interested in providing space for SCS.

## **2. Enquiries**

### **2.1 Clarification of terms and conditions of the submission process shall be directed to:**

**Purchasing, Public Health Sudbury & Districts**

(705) 522-9200, ext. 485

[purchasing@phsd.ca](mailto:purchasing@phsd.ca)

### **2.2 Clarification of what Supervised Consumption Services are shall be directed to:**

**Community Drug Strategy**

(705) 522-9200, ext. 278

[drugstrategy@phsd.ca](mailto:drugstrategy@phsd.ca)

The CDS, Réseau ACCESS Network and Public Health Sudbury & Districts, its agents and employees, shall not be responsible for any information given by way of verbal communication. Any questions that are received by CDS staff that affect the Expressions of Interest process will be issued as addenda by CDS.

### 3. Request for Expressions of Interest – Submission Requirements

#### 3.1. Relevant Requirements and Specifications

This section must include:

An available space of approximately 1500 to 2000 sq. ft.

Zoning: Office, Medical Locations not zoned “office, medical” may be considered.

A location not within 200 meters of a child care centre, park or school is preferred.

The location should be within the downtown core.

The location must have accessible washrooms for staff and clients.

The location must have the ability to have 3 rooms (service intake, consumption, and post-consumption care). Ideally the consumption room should have the ability to add a hand and foot washing station.

The consumption and post-consumption rooms in this location must be accessible to paramedics and first responders.

#### 3.2. Score Card

Attached is a sample 'score card' that will be used in arriving at the location shortlist for the Expression of Interest (see Appendix A - Score Card).

#### 3.3. Short-Listed Applicants

Réseau ACCESS Network will contact short-listed applicants.

#### 3.4. Submission Details

One password-protected electronic submission of Expressions of Interest marked “Supervised Consumption Services” must be submitted per the following:

Attention to: Katarina Skilliter

Email address: [purchasing@phsd.ca](mailto:purchasing@phsd.ca)

Timing: by 3:00 pm local time, on November 10, 2020

The password must be emailed separately and directly to [drugstrategy@phsd.ca](mailto:drugstrategy@phsd.ca).

Submissions received after 3 p.m. on Tuesday, November 10, 2020 will be returned unopened.

The CDS, Réseau ACCESS Network, or Public Health Sudbury & Districts reserves the right to cancel this Request for Expressions of Interest for any reason without any liability to any proponent or to waive irregularities at their own discretion.

All Expressions of Interest will remain confidential, subject to the Freedom of Information and Privacy Act.

## Appendix A – Score Card

### Request for Expressions of Interest – Location for Supervised Consumption Services in Greater Sudbury

EOI Score Card							
Proposal Name: Location for a Supervised Consumption Services in Greater Sudbury							
Applicant Name:							
Rated by:							
Date:							
Factor	Weight (100)	Enter Value in Appropriate Column					Weighted Total
		Poor (0.3)	Marginal (0.5)	Fair (0.7)	Good (0.9)	Exc. (1.0)	
Compliance with complete submission	10						
Ability to meet requirements and specifications of SCS location	30						
Commitment to meet SCS specifications	30						
Intent and willingness to work with the SCS	30						
<b>Totals</b>	<b>100</b>						