

MINUTES

SUPERVISED CONSUMPTION AND TREATMENT SERVICES APPLICATION ADVISORY COMMITTEE

MEETING #02-2020 / DATE: MONDAY, JULY 20, 2020 / TIME: 3 TO 4:30 P.M.

Co-Chairs:	Richard Rainville and Sandra Laclé
Recorder:	Manon Tessier

Present:	Bobbi Deisinger (<i>guest</i>)	Brian Kuczma (<i>guest</i>)	Cindy Rose
	Carriane Agawa	Daniel Molke	Imran Khan (<i>guest</i>)
	Josée Joliat	Kendra Maclsaac (<i>guest</i>)	Loretta Bostrom
	Richard Rainville	Sandra Laclé	Shana Calixte
	Sheilah Weber	Stephanie Bale	
Regrets:	Angela Recollet	Amber Fritz	Cindy Brisebois
	James Gough	John Macdonald (<i>ad hoc</i>)	Kathy Savage
	Mary Jago	Maureen Luoma	Melissa Roney
	Natalie Aubin	Patty MacDonald	Tyler Campbell

#	Item	Description of Outcome	Individual Responsible for Further Action and Deadline
1.0	Call to order / welcome	The meeting was called to order at 3:30 p.m. Brian Kuczma (attending on behalf of M. Luoma) was welcomed to the meeting, as well as two members of the Downtown Sudbury Board of Directors, Bobbi Deisinger and Kendra Maclsaac.	
2.0	Territorial Acknowledgement	The ancestral indigenous territory upon which this meeting was occurring was acknowledged.	
3.0	Roll call	The roll call was conducted.	
4.0	Review and approval of agenda	The agenda was approved as submitted.	
5.0	Approval of previous minutes	The minutes were approved with the following addition under item 5.5 – Location: <i>It was also agreed that a task group to focus on determining a location for the SCS be established.</i> <ul style="list-style-type: none"> • R. Rainville agreed to lead the SCS Location Task Group • C. Agawa expressed interest in participating. R. Rainville indicated that A. Fritz may also be interested in participating. 	
6.0	Business Arising		
6.1	Supervised Consumption Site		



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	6.1.1 Federal exemption application	Efforts are continuing to gather the necessary information to complete the application.	
	6.1.2 Questions to Health Canada	<p>It was reported that J. Macdonald connected with Health Canada following the last meeting and had established a contact to advise us on the completion of the application.</p> <p>Committee members were reminded to submit their questions, if any, related to the SCS application for federal exemption to Manon Tessier at tessiern@phsd.ca, who will collate and submit the questions to J. Macdonald for his consideration and response, or for his follow up, with Health Canada if necessary.</p> <p>S. Bale also reported that she was able to connect with the supervised consumption sites in Guelph, Waterloo and Thunder Bay. R. Rainville added that he had connected with the one in London and will share the contact information with S. Bale.</p> <p>It was agreed that this item be added to the Business Arising section of the next meeting agenda and renamed as “Questions to Health Canada and other supervised consumption sites”.</p>	<p>Committee members</p> <p>M. Tessier</p>
	6.1.3 Indigenous membership/ Indigenous Advice	<p>R. Rainville, S. Laclé and C. Agawa will meet following today’s meeting to discuss engagement, culture and space for the Supervised Consumption Site, as a follow up from the last meeting. The committee believes that engagement should occur from the beginning and will strive towards this.</p> <p>An update will be provided at the next meeting.</p>	<p>R. Rainville S. Laclé C. Agawa</p>
6.2	Location		
	6.2.1 Focus groups	<p>Questions were drafted to help guide outreach staff discussions to obtain the necessary information for the decision-making as it pertains to the best downtown location for the SCS.</p> <ol style="list-style-type: none"> 1) Indicate where in the downtown core you believe SCS would be best to provide services? 2) Why do you believe this is the best location? 	



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		<p>3) If located xxx, do you think others will use these services?</p> <p>It was asked whether the questions needed to go through an ethics' approval and S. Bale agreed to follow-up.</p> <p>S. Bale agreed, following today's meeting, to send the questionnaire to members of the Application Advisory Committee for their feedback.</p> <p><i>Postscript:</i> <i>Committee members received the attached email requesting that they provide their feedback to the questionnaire.</i></p>  <p>Focus group questions Location</p> <p>R. Rainville informed that the Interim Executive Director of the Ontario Aboriginal HIV/AIDS Strategy (OAHAS) has offered their support to disseminate the questionnaire. A response from Foyer Notre-Dame is also expected.</p> <p>A brief discussion also took place with regards to two possible models for the Supervised Consumption Site – a model that is integrated in a space with existing health and social services, including other harm reduction services or a standalone service that focuses on supervised consumption and has referral pathways to other services and some onsite services. It was recognized that the more services provided, the most likely the application for consumption and treatment services will be successful.</p>	<p>S. Bale</p> <p>S. Bale</p>
	6.2.2 SCS Location Task Group	R. Rainville informed that the SCS Location Task Group will begin meeting after the answers from the focus group are received.	



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		<p>S. Laclé questioned whether members of the Downtown Sudbury Board of Directors would be interested in participating on the SCS Location Task Group. Board member, B. Deisinger expressed interest and agreed to represent downtown Sudbury, along with M. Luoma.</p>	
6.3	Onsite services & referral pathways	<p>At the last meeting, it was agreed that a meeting with relevant community service providers be held to seek their input into what type/level of services they were willing to provide to the SCS.</p> <p>S. Laclé updated that a letter, introducing the plan for a SCS and inviting community harm reduction service providers to attend a meeting, has been drafted. Once the letter is finalized, S. Laclé will email it on behalf of the SCS Application Advisory Committee co-chairs. A meeting between the service providers and the co-chairs will be set up for August.</p>	S. Laclé
6.4	Addressing community concerns	<p>The Community Drug Strategy Communications Working Group met to address stigma and lack of education on supervised consumption services.</p> <p>Discussions on how to mitigate some of the community's concerns took place.</p> <p>Suggestions included sharing videos created by other SCS that show what the services look like, developing a toolkit, using visuals and videos, sharing stories to provide a different perspective, having online presentations for community members where questions are sent privately to a moderator or have clips of members of the community answering frequently asked questions. It was also noted that interventions needed to be long term and that the working group should investigate what other SCS have done to address community concerns.</p>	

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		<p>Additional suggestions to address stigma included the “Label Me” campaign, as well as a relaunch of “Those People Are Us” and “We Are Jeff”.</p> <p>S. Calixte, R. Rainville and J. Joliat will continue to lead this work and L. Bostrom offered her assistance.</p> <p>An update will be shared at the next meeting.</p>	
6.5	Supervised Consumption and Treatment Services Application Advisory Committee		
	6.5.1 Collaboration tool	The membership will continue to use email to share information with each other.	
7.0	New business		
7.1	Terms of Reference	<p>The terms of reference were reviewed, and feedback was provided.</p> <p>J. Joliat will incorporate the recommended changes and the revised terms of reference will be added to the next meeting agenda, for the membership’s pre-approval and recommendation for approval by the Community Drug Strategy Executive Committee.</p> <p>During the review, it was proposed that a ‘communication plan’ be developed to ensure that there is sufficient communication about the activities of the Application Advisory Committee to external stakeholders.</p> <p>One idea for the communication plan was developing key messages so members could easily share the work of the committee. S. Calixte and J. Joliat will work together to develop the summary of key messages at the end of each meeting and for sending out to members for further sharing with their stakeholder shortly thereafter.</p>	<p>J. Joliat</p> <p>S. Calixte J. Joliat</p>
8.0	Next steps	1) SCS Indigenous input process / membership at this Committee to be determined.	R. Rainville S. Laclé

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		<p>2) Questions for clients regarding the location of the SCS to be finalized, in consideration of committee member input. Also, to determine if ethics is required before asking outreach workers to ask clients their preferred location in the downtown.</p> <p>3) SCS Location Task Group to start meeting once a summary of the responses from clients is compiled.</p> <p>4) A plan to address the community concerns for SCS to be developed.</p> <p>5) A 'communiqué' (e.g. key messaging) to be developed to communicate the activities of the Application Advisory Committee to each member's external stakeholders.</p> <p>6) Advisory Committee co-chairs to invite community harm reduction service providers to attend a meeting to discuss the onsite services and referral pathways for the SCS.</p>	<p>C. Agawa</p> <p>J. MacDonald S. Bale</p> <p>R. Rainville</p> <p>R. Rainville S. Calixte J. Joliat L. Bostrom</p> <p>S. Calixte J. Joliat</p> <p>S. Laclé R. Rainville</p>
9.0	NEXT MEETING	<p>It was agreed that the meetings would be held every second week on Tuesdays from 1 to 2:30 p.m., unless otherwise notified. Starting in September, the frequency of meetings will be reduced to once a month.</p> <p>Due to the co-chairs' summer vacation schedule, the next meeting will take place on Tuesday, September 8.</p>	
10.0	ADJOURNMENT	<p>Everyone was thanked for their feedback and the meeting was adjourned at 4:02 p.m.</p>	