

SPECIAL EVENT ANIMAL EXHIBIT PERMIT (SEAEP)



Animal Exhibit Application Package

Contact with animals in public settings provides opportunities for entertainment and education. Public Health Sudbury & Districts understands the positive benefits of human-animal contact. However, these events coupled with inadequate planning, a lack of understanding of disease transmission, and dangerous animal behavior, can increase the risk of:

- infectious diseases
- rabies exposures
- injuries and,
- other health problems among the public, especially children.

Numerous human infectious disease outbreaks and incidents involving animals in public settings have occurred in North America in the past. Healthy animals can carry pathogens that make people sick. Members of the public can pick up these pathogens when they touch animals or animal droppings or enter an animal's environment. The risk for developing serious or life-threatening illnesses is higher among certain visitors, especially young children, older adults, pregnant people, and persons with weakened immune systems.

Organizers and operators should be aware of the risks for disease and injury associated with animals in public settings. Although eliminating all risk from animal contacts is not possible, this application and permit process minimizes associated disease and injury.

IMPORTANT INFORMATION

Organizers planning events where the general public is invited and will have contact with animals in public settings (e.g., fairs, petting zoos, shows, carnivals, educational exhibits, etc.) must advise Public Health Sudbury & Districts by completing and submitting this Application at least **14 days prior to the event**.

GUIDELINES

The following guidelines are in addition to the requirements listed in the [*Recommendations to Preventing Disease and Injury Associated with Petting Zoos in Ontario*](#) published by the Ministry of Health and Long-Term Care (MOHLTC). Use the MOHLTC guidelines as well as the following information to help fill out this form. A public health inspector will review the application and may contact you before approval is granted. If approval is granted, you will receive a permit.

AREA LAYOUT

Operators and staff members should take the following steps to maintain a safe environment when animals are present in public settings:

- Design the venue with designated animal areas, non-animal areas, and transition areas.
- Exclude food and beverages, toys, pacifiers, spill-proof cups, and baby bottles in animal contact areas.
- Keep the animal areas as clean and disinfected as possible, and limit visitor contact with manure and animal bedding.
- Allow feeding of animals only if contact with animals can be controlled.
- Design transition areas for entering and exiting animal areas with appropriate signs or other forms of notification regarding risks of animal contact and location of hand-washing facilities.
- Maintain hand-washing stations that are accessible to children.
- Position hand-washing stations in places that encourage hand washing when exiting animal areas.
- Post signs that remind visitors to wash hands at exits from animal areas (i.e., exit transition areas) and in non-animal areas where food is served and consumed.

- Post signs at the entrance, exit, and other prominent locations within the attraction stating the following:
 - If bitten or scratched, immediately [report the incident](#) to the owner/operator and Public Health Sudbury & Districts and seek medical attention.

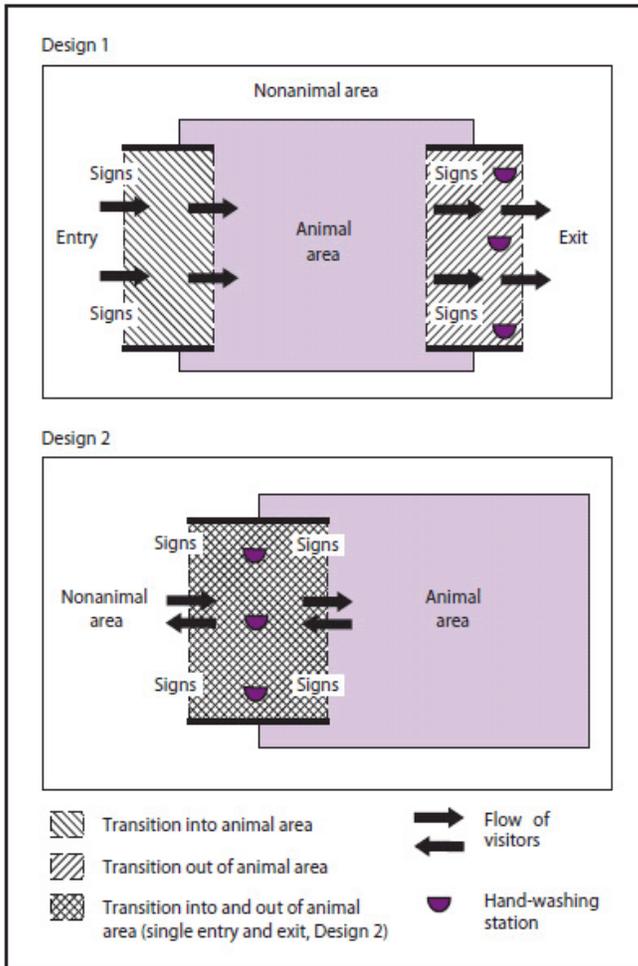
after animal contact or visiting an animal area until they have washed their hands.

- To closely supervise children and to be aware that objects such as clothing, shoes, and stroller wheels can become soiled and serve as a source of germs after leaving an animal area.

INJURY PREVENTION AND DISEASE CONTROL

Organizers and operators must ensure that:

- Animals receive appropriate preventive care, including vaccinations and parasite control, and are kept free of fleas, ticks, mites, and lice.
- Animals are monitored daily for signs of illness. If an animal becomes sick or dies during the attraction, it must be removed and isolated from all other animals and humans.
- Adequate barriers and signs are provided to prevent people from coming into contact with animals they should not touch.
- Proof of veterinary inspection, and rabies vaccination is available upon request.
- No animals other than service animals are permitted in non-animal areas.
- Assign trained staff members monitor animal contact areas at all times during the event.
- Animal cages or enclosures **are not** cleaned in sinks or other areas used to prepare, serve, or consume food and drinks.
- Animals are not permitted to roam, fly free, or have contact with wild animals or visitors' pets.
- **Public Health Sudbury & Districts** is notified if an animal becomes sick or dies during the attraction.



The figure above presents two designs for setting up safe areas for humans and animals to interact at shows and exhibits. They include clearly designated animal areas, non-animal areas, and transition areas with hand-washing stations.

PUBLIC EDUCATION

Visitors should be instructed:

- To wash their hands and assist children with hand washing immediately after visiting an animal area, after contact with animals, animal products or feed or animal environments.
- Not to eat, drink, or place things in their mouths

HAND WASHING FACILITIES

Visitors can protect themselves from most pathogens if they wash their hands immediately after leaving an animal area. Hand washing is the most important prevention step for reducing disease transmission associated with animals in public settings. Visitors should wash their hands even if they did not directly contact the animals.

Hand-washing facilities or stations should:

- Be accessible.
- Be sufficient for the maximum anticipated attendance.
- Be accessible by children (i.e., low enough for children to reach or equipped with a stool), adults, and persons with disabilities.
- Be conveniently located in transition areas between animal and non-animal areas and in the non-animal food concession areas.
- Be maintained clean and continually restocked to ensure an adequate supply of paper towels and soap.
- Have running water of sufficient volume and pressure to remove soil from hands.
- Have liquid soap dispensed.
- Have hot water under pressure. If not possible, provide a soap that lathers easily in cold water.

ANIMAL SPECIFIC GUIDELINES

- **Fish:** Use disposable gloves when cleaning aquariums, and do not dispose of aquarium water in sinks used for food preparation or for obtaining drinking water.
- **Psittacine birds (e.g., parrots, parakeets, and cockatiels):** Seek Veterinarian advice. Use birds treated or that test negative for avian chlamydiosis.
- **Reptiles:** Do not allow children under 5 years old to have direct contact with these animals.
- **Amphibians (e.g., frogs, toads, salamanders, and newts):** Do not allow children under 5 years old to have direct contact with these animals.
- **Live poultry (e.g., chicks, ducklings, and goslings):** Do not allow children under 5 years old to have direct contact with these animals.
- **Ferrets:** Do not allow children under 5 years old to have direct contact with these animals.
- **Farm animals:** Certain animals (e.g., young

ruminants and baby poultry) intermittently excrete substantial numbers of germs; therefore, these farm animals are not appropriate in school or child-care settings unless meticulous attention to personal hygiene can be ensured.

- **Animal products:** Assume that products such as owl pellets and frozen rodents used to feed reptiles are contaminated with *Salmonella*. Owl pellets should not be dissected in areas where food is prepared, served, or consumed. Children under 5 years old should not be allowed to have direct contact with animal products.

RABIES VACCINATION

All mammals, for which vaccine use has been approved by veterinarian, should be vaccinated against rabies unless they are accessible only by those responsible for their care. Consult with a Public Health Inspector prior to the event to inform as to which mammals are not vaccinated against rabies.

BITES AND SCRATCHES

Incidents such as bites and scratches where human skin is broken due to contact with an animal must, by law, be [reported to public health](#) immediately.

The person who was bitten or scratched should be advised to seek medical attention.

The animal must be isolated from all other animals and humans.

REFERENCES

Compendium of Measures to Prevent Disease Associated with Animals in Public Settings, 2011: National Association of State Public Health Veterinarians, Inc. (NASPHV).

<http://www.cdc.gov/mmwr/preview/mmwrhtml/rr6004a1.htm>.

Recommendations to Prevention Disease and Injury Associated with Petting Zoos in Ontario. February 27, 2011. Ministry of Health and Long-Term Care (MOHLTC). https://www.health.gov.on.ca/en/pro/programs/publichealth/oph_standards/docs/reference/Petting_Zoos_2018_en.pdf

SPECIAL EVENT ANIMAL EXHIBIT PERMIT (SEAEP)



Public Health
Santé publique
SUDBURY & DISTRICTS

Animal Exhibit Application Package

You must notify Public Health Sudbury & Districts by completing and submitting the Application a minimum of **14 days prior to the event.**

FOR HEALTH UNIT OFFICE USE ONLY

Date office received: _____ Area#/PHI _____ PHI initial: _____

Approved: Yes No Manager initial: _____ Date sent to applicant: _____

EVENT INFORMATION

Name of event: _____

Location: _____ Expected daily attendance: _____

Start date: _____ End date: _____

Event organizer name: _____ Telephone: _____

Email: _____

INFORMATION OF PERSON IN CHARGE

Legal name of applicant/organization: _____ Pronouns: _____

Chosen name of applicant (if different from legal name): _____

Telephone: _____ Fax: _____ Email: _____

Address: _____ City/Province: _____ Postal Code: _____

Legal name of person in charge of animals: _____ Pronouns: _____

Chosen name of person in charge of animals (if different from legal name): _____

Telephone: _____ Fax: _____ Email: _____

Address: _____ City/Province: _____ Postal Code: _____

ANIMAL(S) AT EVENT

List all the different animals you intend to have present at the event and whether visitors will be in contact with the animals, their feed, and/or their environment:

Type of Animal	Number of Animals	Rabies Vaccination	Contact with Public (Y or N)

ANIMALS (continued)

Proof of Veterinarian Inspection and up to date rabies vaccination (if applicable) available upon request by public health inspector: Yes No

If no, please explain: _____

LAYOUT: (Please draw a sketch of the event layout. Indicate handwashing stations, animal and non-animal areas, and transition areas. See above Guidelines.)

Hand hygiene available upon exits of animal areas (check all that apply):

Running water with liquid soap and paper towels Hand sanitizer

Number of hand-wash stations available: _____

Source of potable water supply:

Municipal hook-up Holding tank (Municipal water) N/A Other: _____

I hereby certify that the information contained in this application is accurate.

Applicant name or signature

Date (YYYY-MM-DD)

Complete this registration form by sending it via email to health_protection@phsd.ca as an attachment, OR fax it to 705.677.9607. Save a copy of this PDF to your computer and print it for your records.

To meet public health requirements, any personal information on this form is collected under the authority of one or more of the following (as amended) and related regulations: *Health Protection and Promotion Act, R.S.O. 1990; Smoke Free Ontario Act, S.O. 2017; Skin Cancer Prevention Act, 2013, S.O. 2013; Healthy Menu Choices Act, 2015, S.O. 2015; Safe Drinking Water Act, 2002, S.O. 2002; Ontario Building Code Act, 1992, S.O. 1992; Funeral, Burial and Cremation Services Act, 2002, S.O. 2002; Environmental Protection Act, R.S.O. 1990; Regulated Health Professions Act, 1991, S.O. 1991; and is in compliance with the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 and the Personal Health Information Protection Act, 2004, S.O. 2004. Questions about this collection should be directed to the Program Manager at Public Health Sudbury & Districts, 1300 Paris Street, Sudbury, ON P3E 3A3, 705.522.9200, ext. 398.*

R: 6/2023